

# EU Geneva - Career Services Department



**#StartHere**

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The Careers Department at EU gave me practical advice, helped me optimize my CV and even organized a photo shoot so I could get a professional profile photo.

**Irina Kozlova**  
**MBA in International Marketing**

# The Career Services Department in Geneva

The Career Services Department at EU Business School Geneva supports students in their personal and professional development, helping them improve their employability and build successful careers.

Students receive guidance and resources at every stage of their career journey.

The department delivers four key services to students:



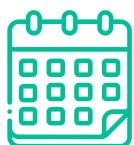
Career guidance and personalized coaching



Internships and job placement assistance



Workshops and seminars



Networking events and career fairs



Companies will often look for internship experience when hiring at entry level. Internships also give you a chance to experiment and see if you would really enjoy the field you want to go into.

**Pawan Kim**  
**BBA**

# Career Coaching

The Career Services Department at EU Business School Geneva provides tailored individual and group support aimed at enhancing students' career prospects and success in the job market. We prepare students to confidently navigate their professional journey by assisting in the development of their personal brand and professional identity as they transition from academia to employment.

Our career services offer guidance at every stage, from defining career goals to job search strategies, interview preparation, and contract negotiations.

With a strong reputation among recruiters and local employers, EU Business School's distinguished students, coupled with the expertise of our Career Services Department, deliver a clear competitive advantage in today's job market.



## **Build your professional identity online**

Help make your social media profile stand out to recruiters.



## **Optimize your CV and cover letter**

Develop effective versions of your CV for targeted job applications.



## **Prepare for the job interview**

Prepare for different interview types by reviewing questions and scenarios.



The careers department helped me with my CV and supported me to get an internship at an American company, where I worked as a marketing specialist.

**Martina Corradi**  
**MBA in International Marketing**

# Workshops, Guest Speakers & Consulting Projects

The Career Services Department in Geneva offers regular training sessions focused on key areas of career development. These sessions cover topics such as CV and cover letter writing, interview techniques, and effective networking strategies. Students gain industry-specific insights and stay informed about latest trends in the job market. Additionally, the department offers opportunities for consulting projects, enabling students to collaborate with real companies across various sectors and gain practical experience.

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## Career Boost Workshops

We provide hands-on coaching and development workshops tailored to each program. These Career Boost Workshops address key career development topics, including job search strategies, job selection, personal branding, and contract negotiation.

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## Guest Speakers

We invite external experts, including professional consultants, coaches, and alumni, to share advice and insider tips for career success, primarily focusing on the Swiss job market.

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## Consulting Projects

Students have the opportunity to volunteer for a variety of consulting projects with startups and established companies. Participation in these projects offers practical experience and enhances students' profiles, making them more appealing to prospective employers.



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I attended workshops on CV writing, which also helped me a lot in creating a clear and effective resume.

**Kateryna Pidmohylna**  
Master in Fashion &  
Luxury

# The Internship Program in Geneva

At EU Business School Geneva, end-of-study internships are an integral component of the academic curriculum. These internships provide a practical pathway for students to transition into the job market and enhance their academic training.

The end-of-study internship is a full-time, 24-week engagement, upon the successful completion of the academic component of each study programme.

The Career Services Department works closely with a variety of companies and organizations to support students in obtaining internships and employment opportunities. Services offered include access to updated job boards, recruitment initiatives, career fairs, and assistance with application and selection processes.

While the Career Services Department offers support at every stage of the professional journey, it remains the responsibility of the student to actively search for opportunities, apply, and adequately prepare for the various stages of the recruitment process to ensure a successful outcome.

After completing the 24-week internship, the student needs to submit a comprehensive Internship Report. Additional information on the Internship Report may be found in the Academics Handbook.

## Student requirements

- ✓ 3rd year Bachelor, Master or MBA student
- ✓ Successful completion of all academic requirements
- ✓ Enrolled and actively studying at EU Business School Geneva during all trimesters/terms of studies
- ✓ Valid Student Permit for the entire duration of the internship engagement

## Company requirements

- ✓ Based in Switzerland or internationally
- ✓ Signature of a tripartite Internship Agreement with EU Business School and the intern/student



The greatest advantage (of doing an internship) is that you get to understand why you are studying what you are studying.

**Emmanuel Doffou**  
**Master in Communication & PR**

# Networking Events & Career Fairs

At EU Business School Geneva, internships are a mandatory part of the study program, providing students the opportunity to receive practical experience that complements their academic training.

In order to support students in their internship search, the Career Services Department organises regular business networking events and career fairs during each academic year. In addition, the Career Services Department partners with companies and organizations in Switzerland that offer internship opportunities.

## Business Immersion Weeks

Business Immersion Weeks take place three times per academic year, featuring distinguished guest speakers from leading companies, panel discussions, interactive workshops, and industry visits.

These activities provide students with valuable insights into current industry trends and potential career pathways, while also enhancing their networking skills and facilitating connections with business professionals.

## Career Days

Career Days are organized twice per academic year and engage various partner companies and organizations within Switzerland. Students interact directly with industry professionals, learn about current and future internship and job vacancies and participate in business speed dating sessions to directly demonstrate their skills to potential employers.



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What I really enjoyed was the real-world experience I gained from my lecturers and company visits, which also gave me insights into the world outside my comfort zone.

**Boris Bugarski**  
MBA

# Career Roadmap

Career advisors support students throughout the internship/job search process by reviewing their educational backgrounds, professional experiences, and career aspirations. They offer personalized guidance, helping students develop a clear career path and job search strategy, ensuring they are well-prepared to enter the job market.

The following steps outline the process.



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Doing internships during the studies increases your chances of securing a good job once you graduate.

**Maria Paula Brenes Mata**  
BA in Communication & Public Relations

# FAQs

## Can the careers department find me an internship?

We equip students with the necessary tools to confidently enter the job market and take their first steps towards a successful career. Through our corporate partnerships in Switzerland, students gain access to exclusive internship and job opportunities. However, students are expected to take an active role in applying for positions and preparing thoroughly for each stage of the recruitment process to ensure successful outcomes. For internship opportunities offered directly through our partners, priority is given to students who demonstrate exceptional academic performance and professional conduct throughout their studies at EU Business School Geneva.

## Who is eligible for an internship?

To qualify for the end-of-studies internship program, you must be a third-year Bachelor, Master, or MBA student. Additionally, you must be enrolled and actively studying at EU Business School Geneva throughout all terms/trimesters of your program, holding a valid Swiss Student Permit. Students who transfer to or from other campuses for one or more terms/trimesters are not eligible for the internship program in Geneva.

## What should I do if I have found an internship?

You must communicate this to the Career Services Department in Geneva to obtain an official Internship Agreement.

## How do I obtain a work permit in Switzerland?

EU Geneva supports your Swiss Student Permit authorising the end-of-studies internship engagement for 24 weeks. Upon completion of your studies, the School can no longer support your Student Permit. Obtaining a work permit in Switzerland depends on different parameters, including nationality. We recommend that you contact an external immigration lawyer to help you in this process.

## What can I do to work toward my future career if I am in the first or second year of my bachelor's program?

Students in their first and second years of bachelor's studies have full access to the school's career resources. These include workshops, personalized coaching sessions, and networking events, all designed to help them lay a strong foundation for a successful career journey.

## Can I receive help from the Careers Department once I graduate?

We remain committed to supporting you throughout your journey. Upon graduation, your main point of contact will be the EU Alumni Relations Department. They will offer essential resources to help you expand your professional network and assist you in securing graduate employment opportunities.



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When I was still a student at EU, I started with a temporary contract at AXA and worked my way up to a full-time permanent position upon graduation.

**Vishal Sandhu**  
**BSc in International Business**

# Contacts

Please feel free to reach out to the EU Geneva Career Services Department with any questions or requests that arise during your studies.

Whether you need to update your professional profile or seek additional information, we are always available to offer support and guidance.

For all inquiries, please contact us by phone or email:

## **EU Geneva Career Services Department**

Tel. (+41) 22 779 2671

[careersCH@euruni.edu](mailto:careersCH@euruni.edu)



I recommend that students study as much as they can and participate in as many workshops and career fairs as possible.

**Yulia Kozlova**  
**MBA in Global Banking & Finance**